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15 December 1954

MEMORANDUM FOR: Inspector General

SUBJECT: Proposed CIA Orientation Program for Foreign
Service Inspection Corps

1. **General Statement:** As a result of the success of the
CIA Orientation Program presented last June for selected Foreign
Service Officer graduates of the 1954 class of the National War
College, the Department of State requested that CIA offer a
specialized orientation program for its Foreign Service Inspection
Corps in January of 1955. The Director of Central Intelligence
agreed to this request and instructed the Director of Training to
make the necessary arrangements for the program with the Chief
Inspector, Foreign Service Inspection Corps.

2. **Objectives of the Program:** The Department of State
suggested that the proposed program deal with CIA activities abroad
with particular reference to CIA-State Department problems of mutual
concern in the conduct of their respective missions.

3. **Status of Arrangements Made Thus Far:**

    a. Time and Date of Presentation: 0900-1300, 19 January 1955

    b. Place: Administration Building - Director's Conference
       Room

    c. Audience: The Director General of the Foreign Service,
       The Honorable Ray Hare; The Administrator,
       Bureau of Inspection Security and Consular
       Affairs, Mr. R. W. Scott McLeod; the Chief
       Inspector, Foreign Service Inspection Corps,
       Mr. Ray Miller; the Chief, State Department
       Liaison Staff, Mr. Randy Higgs, and approxi-
       mately 17 Foreign Service Inspectors of whom
       three are career ministers; five or six FSO's,
       class 1; two or three FSO's, class 2; and the
       remainder, FSO's, class 3.

    d. Security Arrangements: Mr. Miller has compiled a list
       of names of all State Department
       personnel who will participate in
       the Program together with a certi-
       fication of their security clear-
       ance status. Upon receipt of this

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NO CHANGE in Class. ☐
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    DDA Memo, 4 Apr 77
Auth: DDA REG. 77/1763
Date: 170378 By: ☐

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list, the names will be processed
to the Office of Security through
the OTR Security Officer for clear-
ance in the Program.

4. <u>Proposed Outline of Subjects to be Covered by the Program</u>:

   a. <u>ORGANIZATION OF THE AGENCY AND ITS OVERSEAS ACTIVITIES</u> -

   A general discussion of the Agency overseas mission
   with specific reference to those components which
   deal directly with the Department of State.

   0900-0930

   Suggested Speakers: Mr. Wisner or Mr. Helms

   b.

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   Suggested Speakers: Mr. Thomas H. Karamessines and
   Col. Robert Gaynor

   c.

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   Suggested Speaker: Colonel Robert Gaynor

   d. <u>RELATIONSHIP OF AGENCY PERSONNEL TO THE STATE DEPARTMENT
   CHIEF OF MISSION AND HIS INSTALLATION</u> -

   General discussion of field relationships of Agency per-
   sonnel with members of State installations.

   Suggested Speaker: Mr. Thomas H. Karamessines

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   Suggested Speaker: [   ]

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f. **AGENCY INSPECTION PROBLEMS WITH RESPECT TO ITS OVERSEAS ACTIVITIES** -

A general discussion of the role of the Inspector General, and his interests in the Foreign Service Inspection Corps on behalf of the Agency overseas activities.

Suggested Speaker: Mr. Lyman Kirkpatrick

g.

Suggested Speaker: Mr. Winston M. Scott

h. **GENERAL DISCUSSION** -

A brief opportunity for an exchange of views between Foreign Service Inspection Corps and the speakers on the material presented above.

5. Thirty minutes have been allotted for each of the subjects listed above. Each presentation should last twenty-five minutes with five minutes allowed for questions. The Chief Inspector, Foreign Service Inspection Corps requested that the initial program be compressed into a half-day session and, if necessary, a subsequent round-table could be arranged between these inspectors and the principal speakers to deal with unresolved questions as a result of the presentation. It is requested that you review, amend, or approve the proposal contained in the foregoing and authorize this Office to proceed with final arrangements for the Program.

MATTHEW BAIRD
Director of Training

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